

Floor Assembler I

Reports to: Production Supervisor

Department: Manufacturing

Exemption Status: Non-Exempt

Position Overview:

Headquartered in the Black Hills, B9Creations is a global provider of professional 3D printing solutions. Our company is built on the belief that there are jobs—and then there are careers. The chance to do something meaningful. To challenge yourself. To change an industry. All while surrounded by smart, motivated people on the forefront of the next industrial revolution. Join us and become a leader in 3D printing solutions.

We are looking for a full-time Floor Assembler I, who is independent, disciplined, and excels at problem solving. This position will be responsible for ensuring the completion of daily manufacturing tasks to meet demand and production schedule.

Primary responsibilities include:

- Keep work areas clean and organized
- Perform basic assembly of the 3D printers
- Follow standard operating procedures
- Label and bag a variety of resins
- Print samples for Sales and Marketing when needed
- Strictly follow manufacturing directives established by Production Supervisor
- Actively communicate with Production Supervisor to ensure completion of expectations, as well as notifying when there is an issue on the factory floor
- Box, label, palletize, and prepare finished goods to go out the door
- Actively participate in the continuous improvement culture of the company

Knowledge & Skills Requirements:

- High School Diploma/GED
- Basic understanding of math, computers, and mechanics
- Proficient with tools
- Able to adhere to safety, quality, and good manufacturing practices
- High attention to detail

Working Conditions and Ergonomic Requirements:

- Working conditions are normal for an office environment.
- While performing the job duties, the employee is regularly required to use vision to differentiate colors, including close up vision, depth perception, and the ability to adjust focus for troubleshooting purposes.
- The employee must be able to lift up to 50 pounds on an as needed basis.
- While performing the duties of the job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls: reach with hands and arms; as well as talk and hear. Employee is frequently required to sit, and occasionally to stand and walk.



Job Description Disclaimer:

This job description is only an outline of the position stated above and does not include all requirements of the position. Persons employed in the above position will be required to follow any other instructions and perform any other related duties as may be required by their supervisor.

I have read this job description and agree that I can perform the job duties as described above:

____ Without any accommodations

____ With the accommodations described below:

Printed Name_____

Signature _____

Date_____